



## **Dearborn Free Methodist Church**

**Position:** Family Outreach Director

**Part-Time:** 15 hours per week

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### **About Dearborn Free Methodist Church**

Dearborn Free Methodist Church (DFMC) exists to show how the love of Jesus restores joy and freedom to Metro Detroit. Located in the vibrant and culturally diverse city of Dearborn, known for strong neighborhoods, beautiful parks, and a rich cultural heritage. DFMC is committed to loving our neighbors well, investing in families, and creating spaces where people can encounter the hope and transformation found in Jesus.

Our vision at DFMC is to be a dynamic, life-giving stream that brings wholeness in Jesus to families. We long to see children, teens and parents experience connection, belonging, and spiritual growth within a supportive church community.

### **Position Overview**

We are seeking a warm, relational, and mission-driven **Family Outreach Director** to help build bridges between DFMC and families in Metro Detroit. This role focuses on community engagement, family connection, children's ministry leadership, and communication that reflects DFMC's heart for families. You will serve as part of a collaborative team of staff and volunteers, working together to reach and disciple families.

**The person who thrives in this role** genuinely loves people. They enjoy meeting new families, connecting with parents, and creating environments where families feel welcomed and valued. They are self-starters who take initiative while also collaborating well with staff and volunteers. They enjoy working with others and understand that meaningful ministry happens best through a team, not in isolation. Most importantly, they care deeply about helping families discover the hope and transformation found in Jesus.

## **Primary Responsibilities**

### **1. Family Outreach & Connection (~6–8 hrs/week)**

- Build relationships with families in Metro Detroit through community engagement.
- Develop partnerships with local schools, libraries, parks, and family-oriented programs, working alongside a team of volunteers and church leaders.
- Meet parents for coffee and find ways to support them in their parenting journey.
- Create entry events for families (e.g., Family Fun Night, parenting workshops, seasonal events).
- Develop a simple “next steps” pathway that helps families move from event → Sunday → relationship → discipleship.
- Collect and maintain family contact information to build ongoing connections.

### **2. Children’s Ministry Leadership (~3–5 hrs/week)**

- Lead and oversee the children’s ministry team on Sunday mornings.
- Coordinate with existing ministries to further the spiritual growth of families.
- Ensure communication across all levels of family ministry.
- Recruit, train, and support volunteers to ensure a safe, joyful environment.
- Create a positive, consistent, and fun environment that kids want to return to.
- Coordinate check-in/check-out systems and safety protocols.

- Ensure curriculum and supplies are available each week.
- Welcome new families personally and follow up within 24–48 hours through text, call, or message.

### **3. Social Media & Communication (2 hrs/week)**

- Share photos, stories, and updates that reflect DFMC’s heart for families.
- Promote family-oriented events online.
- Strengthen DFMC’s digital strategy to reach unchurched families in Metro Detroit.

### **4. Administrative Duties (~2 hrs/week)**

- Attend staff meetings.
- Produce required reports.
- Assist with general administrative tasks related to the ministry.
- Any other tasks as assigned by the Lead Pastor

### **Qualifications**

- A growing relationship with Jesus and a desire to help others know Him.
- Demonstrates a commitment to Wesleyan theology and its faithful expression in both belief and practice within the church.
- A warm, engaging personality with strong relational skills; someone who naturally connects with people and loves reaching and discipling children, teens, and families.
- Prior experience investing in the spiritual development of families.
- Ability to organize, communicate, and recruit volunteers.
- Ability to create social media content (Facebook, Instagram).
- Ability to work independently to initiate outreach efforts while also collaborating effectively as part of a team.
- Minimum two years of college required, degree preferred.
- Successful criminal background check.
- Must become a missional partner (member) within the first 3-6 months of employment at DFMC.

## **Hours & Compensation**

- ~15 hours per week.
- Schedule includes Sunday mornings + flexible scheduling hours during the week.
- Starting Salary: \$18,000–\$22,000 annually, depending on experience. Compensation will be reviewed annually based on performance.
- Benefits: Not offered for this position.

## **Success in This Role Looks Like:**

- New families are assimilated into DFMC.
- Parents feel known, loved, and supported.
- A growing number of children are involved in church ministries.
- A clear pathway from kids → youth → family discipleship.
- Strong, healthy, and growing teams of volunteers who enjoy serving together.
- DFMC is becoming known in the community as a church that loves families.

## **Reports To:**

**Lead Pastor (Ryan Willson)**